



3RD - 8TH GRADE TRAVELING BASKETBALL

REGISTRATION & ORIENTATION PACKET
2026-2027

**A Partnership Between
The Green County Family YMCA
& Monroe Half Court Club**

**Register at the
Green County Family YMCA**
www.greencountyymca.org
608-325-2003

THE MISSION OF THE YMCA

YMCA Mission: "To put Christian principles into practice through programs that help healthy spirit, mind and body for all".

YMCA RESPONSIBILITIES

- Include program overview in YMCA print materials
- Distribute basketball flyer to upcoming 3rd – 8th graders at local schools
- Refer potential coaches to MHCC
- Work with High School on weekend hosting opportunities
- Facilitate and manage practice gym times with all schools and teams
- Conduct background checks of all coaches
- Manage the sign up of youth to the basketball program
- Ensure all players and facilities are insured
- Provide each team necessary equipment (basketballs, first aid, etc.)
- Communicate any school facility use policies to coaches
- Facilitate jersey hand out and fee collection
- Obtain referees for tournaments hosted by MHCC
- Provide appliances & support for hosting tournaments
- Yearend collection of jerseys from players and equipment from coaches
- Provide use of the YMCA facility for practice on Tuesday nights.
- Cover costs of a Base tournament/league schedule

ABOUT THE MONROE HALF COURT CLUB

The Monroe Half Court Club (MHCC) was established to coordinate resources to support the efforts of youth basketball in Monroe. These resources consist of finding volunteer time, providing financial support, maintaining alumni knowledge, and preserving relevant basketball information. The MHCC is governed by a committee consisting of youth coaches, Monroe High School coaches, alumni, and staff from the Green County Family YMCA. The committee works together to evaluate opportunities and the overall direction of youth basketball.

MHCC RESPONSIBILITIES

- Establish sign up date goals and deadlines
- Create coach expectation list
- Create skill evaluation team as needed
- Create guide to coaches on communication expectations
- Confirm youth coaches
- Confirm tournament hosting responsibilities and opportunities
- Work with basketball leagues for playing and hosting opportunities
- Layout summer concession stand hosting opportunities and sign ups
- Work with High School program to ensure youth program in sink

GREEN COUNTY FAMILY YMCA

1307 2nd Street, Monroe, WI 53566 | 608-325-2003 | ahernandez@greencountyymca.org

PROGRAM OVERVIEW

The MHCC and YMCA strive to offer like skill opportunities for Monroe youth boys and girls in grades 3-8. **Youth need to register through the YMCA prior to 8:00pm on September 18, 2026.**

Registration must be completed along with payment to the YMCA prior to starting practice. If you have any questions, please contact Alex Hernandez at ahernandez@greencountyymca.org.

Participants must live in the Monroe School District. The only exception: If someone lives in a different community that does not offer an organized basketball program for their grade, then they are able to play for Monroe YMCA.

Registration Price: YMCA Members: \$160.00 Non-Members: \$180.00.

The one-time program fee covers a wide range of expenses up front. This model is designed to simplify the process for families/coaches and remove the need for additional fundraising or additional mid-season payments.

Here's what the one-time fee now includes:

- One league and additional tournament fees, excluding any that coaches may choose to attend outside of their normal league.
- Junior Bucks program benefits (\$25 per player).
- Four new basketballs per team to improve the quality of equipment for practices and games.
- Shooting shirts for each player (\$30-\$40 value), previously an out-of-pocket expense for families.
- Jersey fee now included (\$25)

In the past, teams often had to collect extra payments from families throughout the season—especially if they chose to enter additional tournaments. With this new approach, all of those costs are covered up front.

For those who register after the deadline, there are no guarantees your child will be allowed into the program as a number of teams and leagues are decided on that day. If your child is allowed into the program after September 18, 2026, this will be considered a "Late Registration" and you will be subject to increased registration rates.

If registration numbers do not support a full team, the MHCC will explore options for combining grade levels in a manner that is beneficial to all participants. If a satisfactory solution is not available, according to the MHCC, a full refund will be provided.

As soon as is reasonably possible, team rosters will be provided to each coach. The MHCC and the coaches will work together to determine similar skill level opportunities, creating teams accordingly. Player evaluations may be required.

A mandatory meeting for all parents and participants will be scheduled on the first day of practice. Practice schedules, including days and times are determined by each individual coach.

GREEN COUNTY FAMILY YMCA

1307 2nd Street, Monroe, WI 53566 | 608-325-2003 | ahernandez@greencountyymca.org

JERSEYS

Game jerseys are loaned out and provided as part of the cost of registration. These jerseys must be returned in good condition at the end of the season. If jerseys are not returned at the end of the season or are deemed to be in poor condition, you will be charged an additional \$55 to cover the costs of replacing that jersey. Please notify your coach immediately if a jersey you receive is damaged or stained.

COACHES

Any parent interested in coaching must fill out a coaching registration form and undergo a background check by September 1st, prior to the season. This information is used by the MHCC for offseason planning and development. All coaches must submit to a background check every year they plan to assist with a team. For additional information, please contact the YMCA Youth Sports Coordinator, Alex Hernandez at ahernandez@greencountyyymca.org.

As a volunteer coach, we ask you to uphold the YMCA's mission while working with the kids and to always consider what is in their best interest when making decisions for the team. Coaches are the primary point of contact and communication once the season begins. If you feel as a parent or player you are not receiving timely communication, please contact Alex Hernandez at the YMCA directly.

SEASON AND SCHEDULE

The YMCA/MHCC season generally runs from November through February for 3rd–6th grade boys and girls depending on the team. There may be a two week break during the holiday season. The season for 7th & 8th grade boys and girls often runs from November through March, depending upon the Middle School basketball season. This schedule is evaluated annually by the YMCA and MHCC.

GAMES AND PRACTICES

Games are typically scheduled on Saturdays and Sundays. Game venues change from week to week. Coaches are expected to communicate these details in a timely manner.

Practice schedules are determined by each individual coach. Practice venues are secured by the YMCA. Coaches work together, prior to the start of each season to establish a practice schedule. Coaches are sensitive to school being the top priority, but due to the high demand of gym times, occasionally late evening practices are required. Details including the number of players on a team and the grade level are taken into consideration through this process. The YMCA Youth Sports Coordinator manages the schedules once they are established. When a practice conflicts with a game, it is the coach's responsibility to communicate with the YMCA Youth Sports Coordinator to determine whether to cancel or reschedule that practice on another day or location that week.

LEAGUE TOURNAMENT

The youth coaches work hard to find skill appropriate league and tournament game opportunities for the kids to experience live action. Most the games will be held on Saturdays and Sundays. Coaches will communicate this information to parents once the tournament/leagues are scheduled. Most opportunities are "on the road" but there are occasional opportunities for home games. Away games are usually within two hours of Monroe.

GREEN COUNTY FAMILY YMCA

1307 2nd Street, Monroe, WI 53566 | 608-325-2003 | ahernandez@greencountyyymca.org

A Base tournaments and league schedule is included in your fee. Coaches may look to add to the Base league tournament schedule. If that is the case, additional fees or fundraising may be required.

SPORTSMANSHIP

Each player and coach is expected to exhibit good sportsmanship. Good sportsmanship includes respecting the decisions of coaches and officials and refraining from the use of expletives, disparaging comments or derogatory remarks or actions. All participants must treat opponents with respect before, during, and after each game and are expected to congratulate and shake hands with officials, coaches and opponents at the conclusion of each game. Participants will not encourage or participate in conduct that violates the rules or the spirit of the game.

ROLES AND RESPONSIBILITIES OF EVERYONE INVOLVED

Everyone plays a role in the success of the 3rd- 8th grade basketball program!

PLAYERS

You are here to learn and grow! You are to be respectful of the coaches, referees and YMCA staff who are investing their time and energy in your growth. All players will sign a code of conduct during the mandatory meeting which lays out program expectations.

PARENTS/GUARDIANS

You are integral to supporting the players, volunteers, coaches and staff who are helping to facilitate a positive basketball experience. Parents are asked to let each person do their respective job while refraining from inappropriate comments and conduct. If you do not agree with the coaching or call(s) made by the referee, please address the issue with the person(s) at an appropriate time and in a respectful manner. Rudeness and unacceptable behavior will not be tolerated. Gym supervisors will remove unruly spectators and/or participants at their discretion. All parents or guardians will sign a code of conduct during the mandatory meeting which will lay out program expectations. It is understood there are differences of opinions and situations will arise. To that point, there is a formal complaint policy included in this booklet and is to be followed.

COACHES

You have the primary role in helping players develop their skills, character and sportsmanship. They are to be respected and supported in their role of teaching the players the fundamentals and rules of basketball. Coaches will be responsible for directing players in competition in a positive manner and will be encouraging players to perform to the best of their ability. Referee calls will be respected by coaches. Any issues will be addressed in a respectful manner with the appropriate persons. Rudeness and unacceptable behavior will not be tolerated. All coaches must pass a background check and sign a code of conduct.

GYM SUPERVISORS

These are individuals secured by the YMCA to help facilitate games and participant use of the facility. They ensure rules are enforced, the facility is in good order, and good sportsmanship is exhibited by all participants including players, coaches and spectators.

REFEREES

Referees are employed by the YMCA and help games run smoothly. They enforce the rules of the league and ensure fair play for all participants.

YMCA YOUTH SPORTS COORDINATOR

Alex Hernandez, the YMCA Youth Sports Coordinator works with the lead volunteer, Erik Huschitt of the Monroe Half Court Club. Please direct any questions or concerns you have to Alex via email, ahernandez@greencountyyymca.org or by calling 608-325-2003.

SCHEDULE A – JERSEY POLICY

Game jerseys are loaned out and provided as part of the cost of registration. These jerseys were made possible through the generosity of the Monsignor Thomas Campion's Foundation, the Morning Optimist Club of Monroe, and the Monroe Lion's Club. It is our hope that these jerseys will serve upwards of one-thousand of our youth over their useful life. Each jersey is adorned with the Campion's Champions logo. Please take a moment to learn more about the amazing example Father Campion set as part of our community and athletic programs at www.campionschampions.org

Please take care of this jersey and only use it for games. Jerseys must be returned at the end of the season in good condition. If any jerseys are lost or returned in poor condition, you will be responsible to the YMCA for the replacement of these jerseys at a cost of \$55, each.

It is your responsibility to report any existing stains to your head coach upon being issued your jersey or you run the risk of being held responsible.

Please follow the machine washing directions on each jersey tag and also included below:

MACHINE WASH COLD. DO NOT USE BLEACH. HANG TO DRY

SCHEDULE B – PARENT/GUARDIAN & PLAYER CODE OF CONDUCT

We require all players and their parent(s)/guardian(s) to acknowledge this Code of Conduct, prior to participation in the basketball program.

1. If a player cannot make it to a practice, please notify the coach at least an hour before practice.
2. While games and tournaments are fun, the work and majority of learning occurs at practice. If a player misses practice, their playing time in a tournament may be reduced at the coach's discretion. If a player misses so many practices that it affects their ability to follow along during future practices, they may be asked to leave the team.
3. A lot of information will be shared with players during practice so their undivided attention is expected at all times. We will have a progressive discipline approach should players be disruptive.
 - a. First warning will be a verbal warning to the player.
 - b. Second warning will be shared with the parent/guardian and playing time may be reduced at the coach's discretion.
4. If disruptions continue to occur, the player may be asked to sit out of practice. The coach also has the discretion of involving the MHCC and YMCA for suggestions on further disciplinary action.
5. Respect toward coaches and teammates is a must. Should a player engage in dangerous activity against a coach or another player, that player may be asked to leave the team.
6. Players and/or their parents/guardians will follow the Complaint Policy to address any concerns.
7. Gym time is always tight. Players should be on the court, ready to go at the communicated start time. Please do not arrive more than 10 minutes prior to your scheduled start time and be respectful of others using the facility, if others are still using the gym floor.
8. Coaches will try to honor the finish time of practices. Parents/guardians should be ready to pick-up their child on time! The Coach's Code of Conduct requires that coaches do not leave a court until all kids are safely picked up.
9. Jerseys are only to be used on game day. Avoid spilling food on them if eating at a tournament. Jerseys should be washed prior to returning them back to the YMCA at the end of the season.
10. Spectator's actions at tournaments are a direct reflection of our community. Spectators should never yell at players or coaches. Please let the players play and trust the leadership of the coaches. Always demonstrate good sportsmanship.

SCHEDULE C – COMPLAINT POLICY

We know your sons and daughters are your most prized possessions. We want their experience to be wonderful and fulfilling, but should there ever be a concern we want the following procedures in place so you know how to best get your concerns addressed.

1. Unless you feel your child is in danger or an incident of gross negligence has occurred, we ask you to wait 24 hours from the time of the incident before taking any action. Experience has demonstrated that in times of high emotion, constructive conversation can be difficult.
2. We ask that you first share your concerns with your head coach. The coaches have signed a code of conduct and have the best intention of the kids in mind. Coaches cannot address issues if they aren't aware of them, so we ask you to please try to resolve concerns in this manner first.
3. If you have expressed your concerns with the head coach and feel that the underlying concern is not properly being addressed, we ask you to provide a written complaint to the YMCA's Youth Sports Coordinator, Alex Hernandez via email at ahernandez@greencountyymca.org. Please be specific and include your contact information so communication can be made back to you.
4. Your written complaint will be shared with the Monroe Half Court Club, including review by any relevant coaches, YMCA staff, and alumni. If the MHCC feels that action should be taken, the actions taken will be relayed back to you.
5. If you are still not satisfied with the resolution, please refer to Schedule D: Grievance Policy for escalating any remaining concerns to upper levels of YMCA management.

This process was put in place to provide the most effective and action-based response. As such, it is expected that this policy be followed by anyone with a complaint. Your acknowledgement of this policy indicates your agreement to adhering to this policy and its procedure, should the need arise.

SCHEDULE D – GRIEVANCE POLICY

The Green County Family YMCA believes participants and parents/guardians have valuable thoughts and insights to share regarding our programs and membership services. Accordingly, the YMCA encourages participants and parents/guardians to share opinions, suggestions, concerns, questions and/or grievances about our policies, personnel, and/or other matters impacting our organization.

In general, the best person initially to bring opinions, suggestions, concerns, and/or questions to is the YMCA staff member overseeing the program. However, if a participant, parents/guardian feels the staff member did not fully address a matter, participants and parents/guardians may complete a Grievance Form. The Grievance Form ensures that opinions, suggestions, concerns, and/or questions are escalated accordingly, including the next level of management, and when necessary, all the way up to our YMCA's Executive Director. These forms aid our employee teams in focusing on continuous improvement.

To remedy concerns that appear to have been ignored or unresolved after initial reporting, utilize this formal grievance procedure. This procedure provides for a timely, thorough, and objective investigation of the following concerns:

- Inappropriate Behavior by Employees/Volunteers;
- Inappropriate Behavior by Participants;
- Retaliation; and/or;
- Whistleblower complaints.

Written Complaint Required for Formal Process

Verbal complaints are encouraged, particularly for issues that may be easily and expeditiously resolved, but a written complaint is required to initiate this formal grievance process.

To ensure a timely and effective response, complaints should include the following information to the fullest extent possible:

- 1) The name(s) of individuals(s) involved;
- 2) The date(s) the behavior and/or incident occurred;
- 3) The name(s) of any known witness(es);
- 4) A summary of the conduct meriting the grievance including:
 - a) The behavior complained of and/or the alleged policy or legal violation(s);
 - b) Direct quotes when relevant and available; and
 - c) Any relevant documentation.
- 5) The desired remedy or outcome that is hoped for after the grievance is reviewed.

Timeline

Participants or parents/guardians who themselves have a complaint or who are aware of behavior meriting a complaint, must complete a Grievance Form within *10 business days of the incident*. The grievance will be reviewed by the Senior Leadership Team who will strive to provide resolution and/or response to the grievance within *15 business days*.

Following that meeting, a brief written response will be provided to the participant or parent/guardian who brought the complaint no later than *15 business days after the incident* that includes brief written findings on the issues raised and relief sought.

If the participant or parent/guardian is not satisfied with the written response, the individual who brought the complaint may submit an appeal to the Executive Director. The YMCA's Executive Director will review the incident and will meet with the participant or parent/guardian to hear their concern and attempt to resolve the complaint.

Following that meeting, the Executive Director will provide a written response to the participant or parent/guardian who brought the complaint no later than *15 business days* that includes brief written findings on the issues raised and relief sought.

Investigation

The YMCA's Senior Leadership Team and Executive Director will thoroughly investigate the issues raised in the grievance and will protect the privacy and confidentiality of all parties involved to the extent possible by law. All parties must cooperate with the investigation.

If the organization determines a violation of policy or law has occurred, the organization will take appropriate action, up to and including termination and notification of external authorities.

Retaliation

This organization strictly prohibits retaliation against participants and/or parents/guardians for reporting, filing, testifying, assisting or participating in any manner in any investigation, proceeding or hearing conducted by the organization or a federal or state law enforcement agency or court. Participants and/or parents/guardians should report any suspected retaliation to the Executive Director or designee immediately after becoming aware of it. Any report of retaliatory conduct will be objectively, timely and thoroughly investigated. If a report of retaliation is found to be valid, the organization will take appropriate remedial action, up to and including discharging the individual(s) responsible. This organization will not retaliate against any participant or parent/guardian for raising a complaint and will not knowingly permit retaliation by management or other employees.

Publication and Communication to Participant and Parents/Guardians

This Grievance Policy will be made available on the YMCA's website and shared with participants and parents/guardians through Parent & Athlete handbooks. Grievance Forms and copies of this policy are also available at the YMCA Front Desk.



3RD – 8TH GRADE TRAVELING BASKETBALL SIGNATURE PAGE

The Green County Family YMCA and the Monroe Half Court Club partner together to provide our community with a great basketball program. Practices are held a couple of evenings each week with the primary focus on teaching the fundamentals and a love of the game. Participants are placed on a team based on gender and grade level. Participants must live in the Monroe School District to play for the Monroe YMCA teams. The only exception to this rule is if a player from another community does not have an organized basketball program in their home town.

By signing below, the parent(s)/guardian(s) and the player agree to the following:

1. Parents/guardians certify that their child is in normal health and capable of safe participation in the YMCA youth sports program and authorize the Green County Family YMCA, its staff and volunteers to obtain medical treatment for their child when necessary.
2. Parents/guardians and the player promise to uphold the YMCA Youth Sports Philosophy, founded on good sportsmanship with a focus of providing participation, fun, physical fitness, skill development, teamwork, fair play, family involvement and volunteer leadership.
3. I hereby grant permission to the Green County Family YMCA to use photographs and/or video of participants in publications, news releases, online, and in other communications for promotional purposes.
4. I acknowledge that I have read and will abide by:
 - a. Schedule A – Jersey Policy
 - b. Schedule B – Parent/Guardian & Player Code of Conduct
 - c. Schedule C – Complaint Policy
 - d. Schedule D – Grievance Policy

Signature of Parent/Guardian: _____ Date: _____

Signature of Player: _____ Date: _____

OFFICE USE ONLY

PLAYER NAME: _____ GRADE: _____

JERSEY #: _____ JERSEY SIZE: _____

GREEN COUNTY FAMILY YMCA

1307 2nd Street, Monroe, WI 53566 | 608-325-2003 | ahernandez@greencountyymca.org